

COLUMBIA COUNTY BOARD OF COMMISSIONERS

BOARD MEETING

WORK SESSION MINUTES

February 20, 2019

The Columbia County Board of Commissioners met in scheduled session with Commissioner Henry Heimuller, Commissioner Margaret Magruder and Commissioner Alex Tardif.

BOARD DISCUSSION ITEMS:

- Discussion was held on the request by the Rainier Drainage Diking District for funding to help pay for their levee recertification. After some discussion, ***Commissioner Tardif moved and Commissioner Magruder seconded to contribute \$10,000 to the Rainier Drainage Diking District for their levee recertification, to come out of the FY19-20 budget cycle. The motion carried unanimously.***
- The Board held discussion with Jan Greenhalgh and Karen Kane on job coordination. It was the understanding when Karen was hired, that she would report to Jan when she was going to be out of the office for any reason. The Board wanted to reiterate that that is still the case. Further, Karen's calendar is showing a lot of "busy" items instead of where she actually is and that needs to be corrected. Karen will resend the invite so that the full Board's office can view her calendar. Then there was some discussion on where Karen is getting her direction on projects other than those she was hired to do, i.e. public information, website design and strategic planning. Karen explained that, for the most part, she is being asked directly by a department head for help on various projects, such as the Rainier Transit Center open house. In the future, if a department head requests help, Karen will need to bring that to the Board to determine if that would be the best use of her time and that it does not conflict with her regularly assigned duties. Lastly, Commissioner Magruder questioned the different job titles that Karen is using. It was determined that her job title is "Public Information Coordinator" and that it will remain that.

NEEDS ASSESSMENT & HEALTH IMPROVEMENT PLAN:

Michael Paul, Public Health Coordinator, presented the Board with a letter of agreement and a timeline for a project. This Letter of Agreement (LOA) describes project timing, roles, and responsibilities between Partnership Organizations—Tillamook, Clatsop, and Columbia County Health Departments, Columbia Memorial Hospital, Providence Seaside Hospital, Providence Health and Services, and Columbia Pacific Coordinated Care Organization—to develop a Regional Community Health Needs Assessment (RHNA) across hospital, federally qualified health center, behavioral health, public health, Tribal, and coordinated care organization stakeholders. Discussion followed and the Board requested modifications to the LOA before adding it to the consent agenda.

Commissioner Heimuller asked about the agenda for a scheduled meeting on the following day February 23 with Columbia Health Services. After discussion on the agenda, the Board agreed to attend the lunch meeting on public health modernization.

MTR PROPOSAL:

Todd Wood, Transit Director, presented the Board with a proposal from MTR Western, requesting a contract adjustment for drivers wages. After some discussion, the Board directed Todd to contact MTR with a counter proposal. Todd will do so and bring that back to the Board once he hears back from MTR.

LONG TERM FUNDING FOR CC RIDER:

While present, Todd Wood addressed long term funding for the transit system. He was directed to bring this back with a final recommendation for Board consideration next week.

FUNDING FOR STRATEGIC PLANNING CONTRACT:

This was pulled – discussion not needed.

REQUEST TO INCREASE IMPOUND FEES TO \$100:

Steve Salle, Sheriff's Office, came before the Board with a request from the Sheriff for authorization to increase the fees associated with the impound of vehicles. The fee is authorized by statute to offset the costs of administering vehicles that are impounded by law enforcement for a specific list of reasons. The fee is currently \$50 and the Sheriff is requesting that be increased to \$100 to cover the costs. It was determined that this increase would require a public hearing. The Board directed Steve to work with staff to schedule a hearing and prepare the hearing notice.

EXECUTIVE SESSION UNDER ORS 192.660(2)(d):

The Board recessed the regular session to go into Executive Session as allowed under ORS 192.660(2)(d). Upon coming out of Executive Session, ***Commissioner Magruder moved and Commissioner Tardif seconded to agree to extend the deadline for the AFSCME Local 697 Grievance regarding retention of employees for six months from the date of this meeting (2/20/19) and to further direct the General Services Director to ensure that all facilities staff are accurately tracking their time worked in non-General Services facilities. The motion carried unanimously.***

COLUMBIA SPORTSWEAR EMPLOYEE STORE ACCESS:

This matter was carried over one week due to time constraints.

REVIEW SAFETY COMMITTEE ISSUES:

Attending this portion of the meeting were Jean Ripa, Casey Garrett, Derek Fraser, Melinda Gartman and David Leader. Casey and Jean reviewed the list of Safety Issues: Jean reminded the Board that in August 2018, they had agreed to the Safety Committee's recommendation that they re-vitalize the Court Security Committee and had committed to setting up a meeting with the Judges and the Sheriff. The remaining issues were then reviewed with the details on the list provided to the Board.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 20th day of February, 2019.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____
Henry Heimuller, Chair

By: _____
Margaret Magruder, Commissioner

By: _____
Alex Tardif, Commissioner

By: _____
Jan Greenhalgh
Board Office Administrator